

BAY AREA GENEALOGICAL SOCIETY
BOARD MEETING MINUTES
FEBRUARY 24, 2014

Bay Area Genealogical Society board meeting was held at UVB Church on 24 February 2014 at 6:30 p.m. Meeting was called to order by President, Shirley Lindquist at 6:36. In attendance were Polly Swerdlin, Eleanor Caldwell, Billy Mayo, Shirley Lindquist, Deborah Gammon, Melodey Hauch, Kim Zrubek, Nick Cimino, Annette Bowen, Loren and Mary Martin. A quorum was met.

January board meeting minutes were approved as written. Deborah Gammon had a question about the form to type the minutes. PDF is what most prefer. Deborah Gammon prefers Microsoft word, but it was decided that Deborah would save the minutes in Rich Text Format and send to the members.

There are job openings for assistant registrar and Registrar. Assistant Registrar has been filled by Bob Wegner.

2nd VP in charge of Programs is also needed. Nick made a few suggestions for the opening and offered to telephone people. Eleanor suggested Gay Carter but discussion showed that Gay is writing a book and would not be one to ask. A discussion of future programs was held and Renee Armstrong has been decided on for March and a discussion was held to ask Kevin Burke, a WWI re-enactor to be asked for a future meeting. Kim will ask him as she had him speak at Friendswood Library recently. Loren suggested Sue Yerby do a topic at a general meeting. Kim will ask her, too. The 2nd VP has to co-ordinate with the church on microphones needed and set up of the speaker as well as making sure the speaker arrives on time, etc. Some new names were suggested and it was decided that Nick would approach David Zwahr about the position.

Publicity is a challenge. Resa was doing the publicity and a replacement hasn't been found.

Bettyjean Spatafore has taken welcoming committee. Nick volunteered to be the second person on the welcoming committee and arrive early to put out nametags and generally set up the meeting.

A backup secretary is needed to take the minutes when Secretary, Deborah Gammon is unavailable as she will be out of town Friday night, February 28th. Eleanor Caldwell declined to take the position. Kim volunteered to take the minutes in Deborah's absence for the upcoming meeting of the 28th.

Treasurer's reports were reported by Loren Martin. January meeting collected \$11.00 from the basket and \$23.00 for books, totaling \$34.00. The matured CD was turned in so the balance is now more stable for upcoming year. Loren was concerned about what to pay the church for the upcoming Friday meeting, for projector, microphone, etc. He needs to give church check after this board meeting. He, also, hasn't received bill for the quarterly.

Loren received income tax form for the matured CD and interest of \$20.33 was received. He will have to file form 990. Loren will not be at meeting in March so asked about expenses for the speaker for March. Kim took responsibility for March and will ask the speaker what she needs. Kim asked about what to give the next month's speaker in financial form. It was decided to pay her and give her a padfolio. The discussion turned to padfolios and Loren said that we have on 11 padfolios left. Deborah Cole had them. It isn't sure how many we still have and Melodey will ask Susie Ganch about the number of remaining padfolios.

Melodey stated that she has \$125.00 in her budget for education as she is 1st VP. A copy of the Treasurer's Report was filed by Loren Martin.

SIG and Education committee: Melodey and Kim met at the Friendswood Library and discussed room setup and possible dates for the SIG on British Isles research.

Their choice of dates for the SIGS are to be the 1st Tuesday of April, May and June so that at the BAGS general meeting, the attendees can be informed and reminded of the next SIG meeting.

Dates and Topics are to be:

Tuesday, April 1 at 2:30 to 4:00 pm-census records

Tuesday, May 6 at 2:30 to 4:00 pm-civil and vital records

Tuesday, June 6 at 2:30 to 4:00 pm-church and parish records

If a follow-up or review is needed, Tuesday, July 1 at 3:00 pm to 4:00 pm is available

An hour and half would give the instructor, Nick Cimino time for the presentation and then time for the group to start their own computer research. Needed are several BAGS members to sign up to help. A sign-up sheet will be needed to pass around at the Friday meeting to see how many handouts to print. Kim will announce it to the public, too.

Nick will make the announcement for the SIGS after he does his talk at the next general meeting. Minimum people for Nick to conduct the class is one. Nick would like to continue on a monthly basis the SIG program though out the whole year. Melodey expressed concern of scheduling since we don't know how the program will be accepted. Shirley expressed concern over the length of the classes. She said that most SIGS are only 1 hour. This can be adjusted after a class has been held.

Polly read results of last month's questionnaire. The libraries of Friendswood and Clear Lake are the places that people wish to attend.

Nick is very interested in doing a SIG on African American genealogy. He has talked to African American Genealogy Society and they will co-sponsor event. Nick has met with Tony Burroughs on this subject. Shirley expressed concern of too many SIGS going on at the same time. It is hoped that the SIG on African American research can be done at the Black Church in League City with Pastor King. Nick and Melodey will schedule a meeting with the Pastor and set up

possible dates to begin this SIG. Shirley would like for Nick to do this topic at a general meeting, too. The six phases of African American Genealogy:

1. Gather Oral History and Family Records
2. Research the Family to 1870
3. Identify the Last Slave Owner
4. Research the Slave Owner and Slavery
5. Go Back to Africa
6. Research Canada and the Caribbean

The first 2 are applicable to all in genealogy research. So, a general meeting session would cover the more difficult aspects of African American research starting with step 2 and then jumping to 4-6.

New Business:

Speaker programs: Need more to be scheduled and Sue Kaufman's name was brought up by Loren to do a program at a general meeting. Billy suggested that we look to sister organizations in the area and pull from their guest speakers.

Shirley moved on to the 2014 Seminar. Stated that Alice Braud-Jones had said she was interested but now not responding to emails, so we have nothing for a 2014 seminar at this point. Shirley suggested that we put off the seminar until 2015 because of the money involved and the time involved in setting up a seminar. Loren brought up the fact that we did not lose money because we made money on the lunches even though the speaker was expensive. Loren did note that we need to do a better job of advertising our seminars.

Shirley wants somebody to write a message for March in the newsletter. It is basically a description of the person's position and/or job in BAGS and then something about the person's genealogy. Loren was chosen and it is to be submitted to Kim for the newsletter by the 6th of the month of March.

Committee Reports:

Annette Bowen gave report for Corresponding Secretary.

She sent a thank-you note to last month's speaker and welcome postcards to three visitors at the January meeting.

She sent cards to Betty Dunquez-death of her husband, Delores White who is battling cancer And Barbara Moore who is having surgery.

Shirley received a thank-you not from Eleanor Caldwell.

Dropbox Status:

Billy reported that all available historical records have been uploaded with the exception of the Quarterlies published under Susie Ganch. Melodey agreed to call Susie and ask her if she has copies available that Billy can then upload, since Melodey is calling her anyway about the padfolios. If the Quarterlies are not available from Susie digitally, he will have to get copies and upload them by scanning them.

No Yearbook/directory information has been uploaded. Billy recommends that this year's edition be uploaded and be used as a baseline for next year's edition. If desired, Billy can scan the older yearbooks and upload them. But, he only has the last 5 years of yearbooks.

Billy asked the board for permission to ask Linda Carrington to create 2 new email addresses(bagsdpcoord@txbayareagen.org & bagsphotographer@txbayareagen.org) linked to his personal email address. Currently, he does not have access to the drop box except through the president's one. Permission was granted.

County Coordinator Report:

Next bus trip to Clayton Library is Tuesday, March 4, 2014.

Three new trips are scheduled:

Wednesday, May 21, 2014

Wednesday, July 9, 2014

Tuesday, September 23, 2014

Kim added that she has talked to Debbie Cothorn from the College of the Mainland. She coordinates the genealogy program at COM. She has bus trips to other places. BAGS members can join the bus trips but it is a cost of \$25.00. She will be sending the trip list to Kim and Kim will then put it in the newsletter.

Pedigree charts:

Eleanor Caldwell reported that she doesn't have any new pedigree charts and that she will send letter to new members about the charts.

Member services report:

Polly reported that she has 6 "New Member Packets" on hand. The packet contains a welcome letter, BAGS brochure, Clayton Library information, local libraries and Family History Centers plus the 5 generation chart and other helpful forms.

No one has contacted the Member Services asking for rides to meetings lately.

Yearbook: We have already covered the yearbook and Patsy Chappellear is working on it.

Quarterly: We have a number of extras on hand but no reason to keep them as another is about to come out.

Kim said that Bettyjean would like a yearbook. The new members have to get a year old yearbook but at least, it gives them something. Tammy has them.

Other items: Kim said that she has signup sheet for the April Latter Day Saints conference.

Meeting was adjourned at 7:45.

Respectively submitted,

Deborah C. Gammon